

Download your Giving Statement

myCrossCity
online community



1. Go to **crosscity.ccbchurch.com** or open the **CrossCity App** on your mobile device and click the “MyCrossCity Login” button.
2. Enter your **username & password**.
(Username is your email address on file at CrossCity)
3. Open your profile by clicking the **profile circle** in the upper right corner (will have your photo or initials)
4. On your Profile Screen, select the “**Involvement**” tab. Scroll down until you see the “**Financial**” box, then select the horizontal dots in the right hand corner of the box to bring up the drop down menu. Select “**Giving Statement**”.
5. In the opened “Giving Statement” panel, use the drop down menus:
 - a. “Type” - Select “**Family**”.
 - b. “Date Range” - Select “**Last Year**”.
 - c. “Tax Deductible”
Select “**Both Deductible & Non-Deductible**”.
 - d. “Include Pledge Information”. Check the box by “**Show pledges on Giving Statement**”.
 - e. Click the “**Run Report**” button.

Don't have a myCrossCity Profile?

1. Go to **crosscity.ccbchurch.com** or open the **CrossCity App** (Search for “CrossCity Church - fresno, ca” in the App Store) on your mobile device and click the “myCrossCity Login” button.
2. On the Login page, click “Sign Up”, then fill out the form. You'll receive a confirmation email with further instructions.
(If you don't receive an email, check your “spam” or “junk mail” folder.)

Giving Statements

Type

You can print giving statements for families, individuals, or groups.

Family ▼

Date Range

Select a "Quick Date Range" from the pulldown or click into the input fields to easily enter the start and end dates.

Last Year ▼

1/1/18

—

12/31/18

Tax Deductible

You can print giving statements for tax deductible gifts, non-deductible or both.

Both Deductible & Non-Deductible ▼

Include Pledge Information

You can include a summary of pledge activity in the sidebar. **WARNING:** Will make statement generation very slow.

Show pledges on giving statement

[Cancel](#) or

[Create](#)